

Rule 2. Official Court Record

- b. Scanning of Court Records: Hard copy active case files may be scanned into the CMS in the discretion of the Chief Justice, Presiding Justice, Chief Judge or Chief Magistrate of the respective courts. The scanning of active case files to the CMS shall be undertaken in a manner which results in a sequential and complete electronic case file that corresponds to the case docket. Upon scanning in accordance with this rule, the electronic version of the case file shall constitute the official court record if and when the EFS has been implemented in the court.