

**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
PROVIDENCE, SC. COURT SUPERIOR**

**ADMINISTRATIVE ORDER NO. 2012-13**

RE: INDIGENT DEFENSE SERVICE PANELS – COURTROOMS 5-G (PRE-ARRAIGNMENT CALENDAR) AND 9 (DAILY CRIMINAL CALENDAR) AND COURTROOM 14 (FINES, COSTS, AND/OR RESTITUTION CALENDAR)

Pursuant to the authority vested in me by G.L. (1997 Reenactment) § 8-2-4 and in an effort to further clarify the responsibilities of duty attorneys assigned to the indigent defense service panels of courtrooms 5-G, 9, and 14 as stated in Supreme Court Executive Order No. 2012-06, duty attorneys shall have the following additional requirements:

Courtrooms 5-G and 9

1. There shall be one duty attorney appointed by the Superior Court to cover both courtrooms 5-G and 9 each day.
2. There shall one duty attorney appointed by the Superior Court to cover courtroom 14 each day.
3. As to courtrooms 5-G and 9, the duty attorney shall be available to the court from 9:00 a.m. to 12:30 p.m. and from 2:00 p.m. to 4:30 p.m. in either courtroom unless released by the Associate Judge or Magistrate.
  - A. The duty attorney assigned on a given date shall report to courtroom 5-G at the Garrahy Judicial Complex to be available for referral by the Associate Judge or Magistrate in charge of said calendar.
  - B. Once released by the Associate Judge or Magistrate in courtroom 5-G, the duty attorney shall report to courtroom 9 at the Licht Judicial Complex and advise the Associate Judge, Magistrate, or Clerk of his or her availability. The duty attorney shall also report to the Associate Judge or Clerk in Courtroom 4.
  - C. The duty attorney shall be paid \$300.00 per day to cover courtrooms 5-G and 9 during the above-mentioned time periods. All requests for payment shall be made online via the Payment for Indigent Defense Services on the Rhode Island Supreme Court Attorney Portal. The Payment for Indigent Defense Services does not allow the submission of other invoices for indigent defense services on the same day as the duty assignment.

4. As to courtroom 14, the duty attorney shall be available from 10:30 a.m. to 12:30 p.m. and from 2:00 p.m. to 4:00 p.m. unless released by the Associate Judge or Magistrate.

A. The duty attorney shall be paid \$200.00 per day to cover courtroom 14 during the above-mentioned time periods. All requests for payment shall be made online via the Payment for Indigent Defense Services on the Rhode Island Supreme Court Attorney Portal. The Payment for Indigent Defense Services will not allow the submission of other timesheets for indigent defense services on the duty assignment portion of the day but will allow the submission of timesheets for the unassigned portion of the day.

5. If a case is referred to the duty attorney and the duty attorney enters an appearance, the duty attorney shall be compensated at the scheduled rate pursuant to Supreme Court Executive Order No. 2012-06.

6. Duty attorneys shall not have any other client's matters scheduled in court during duty assignment day unless the Associate Judge or Magistrate gives prior approval.

7. If a duty attorney is not available to be in court on his or her scheduled day of appointment, the duty attorney must notify the Office of the Presiding Justice no later than forty-eight (48) hours prior so that other arrangements can be made.

BY ORDER OF,

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ALICE BRIDGET GIBNEY  
PRESIDING JUSTICE

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DATED: December 7, 2012