

RE: INVESTIGATORY AND CHILD WELFARE REPORTS

The following procedures will be followed in all cases involving investigatory reports and Child Welfare Services' reports:

Guardians ad Litem and counsel for the parties will have access to reports of an investigatory nature and Child Welfare Services' reports.

Permission to see such reports should be obtained from a judge BY A STIPULATION SIGNED BY THE ATTORNEY FOR THE PARTIES IN INTEREST. The stipulation will remain a part of the record of the case.

All such reports will be kept in the Juvenile or Domestic Clerk's Offices in the respective files, in sealed envelopes and not made available to counsel by the Clerk, except upon receipt of the signed order of a judge.

The present practice of a judge granting permission to see such reports to an attorney of record during court proceedings, without a stipulation, will continue upon oral motion.

Representatives of other agencies of state government, i.e. Probation, may see such reports only after obtaining written permission from a judge.

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CHIEF JUDGE

3-6-79

The following procedures will be followed in all cases involving investigators reports and Child Welfare Services' reports:

Guardians ad litem and counsel for the parties will have access to reports of an investigatory nature and Child Welfare Services' reports.

Permission to see such reports should be obtained from a judge By A Stipulation Signed By The Attorney For The Parties In Interest. The stipulation will remain a part of the record of the case.

Child Welfare Services' reports will be kept in the Juvenile or Domestic Clerks Offices in folders designated solely for social histories and investigations. Reports from the court's Family Counseling and Investigation Units will be maintained in files within these respective units. Such reports will not be made available except upon receipt of the signed order of a judge.

The present practice of a judge granting permission to see such reports to an attorney of record during court proceedings, without a stipulation, will continue upon oral motion.

Representatives of other agencies of state government, i.e. Probation, may see such reports upon request to the clerks of the Domestic and Juveniles Offices or the Chief Family Counselor.

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CHIEF JUDGE

3-6-79