

**Instructions for filing a Verified Complaint
with the Commission on Judicial Tenure and Discipline**

The Commission accepts a complaint if it is made against any justice or judge of the Supreme, Superior, Family, District Court, Workers' Compensation Court, Traffic Tribunal, or masters appointed pursuant to §§8-2-11.1, 8-2-39, 8-8-8.1, 8-10-3, 8-10-3.1 and/or 8-10-3.2 and any judge of a probate court appointed or elected by any municipality of the State of Rhode Island.

The complaint shall contain a statement of facts, circumstances or other matter upon which the complaining party relies for his or her charge that a member of the judiciary:

- a. has engaged in a violation of the **Canons of Judicial Ethics** or the **Code of Judicial Conduct**¹ (specify which Canon or Code has been violated) or
- b. has willfully and persistently failed to perform his or her duties, or
- c. suffers from a disabling addiction to alcoholic beverages, drugs or narcotics, or
- d. has engaged in conduct that brings his or her judicial office into serious disrepute; or
- e. that the judge has a physical or mental disability that seriously interferes and will continue to interfere with the performance of the judge's duties.

The Commission has no power to decide whether a judge has decided a case incorrectly or unfairly nor may the Commission change a decision made by a judge.

Verification

The Statement of Facts **must be signed by the complainant before a notary public**. If additional pages have been added, the number of pages should be noted in the appropriate box in the Verification section.

Filing

A complaint shall be filed with the Commission by sending it certified mail, return receipt requested to the Commission on Judicial Tenure and Discipline. The address appears on the face page of the complaint form. The complaint should be typed or printed.

If you have any questions, please call the Commission office for further assistance:

(401) 222-1188

**Business hours: Monday to Friday 8:30 A.M. to 4:30 P.M.
Accommodations for persons with disabilities are available upon request.**

¹ Canons of Judicial Ethics and Code of Judicial Conduct can be found in the General Laws of Rhode Island 1956, **COURT RULES**, Annotated 2003, Article VI, Rule 1, Code of Judicial Conduct.

**Commission on Judicial Tenure and Discipline
Complaint Form**

Return *Notarized* form by *Certified Mail, Return Receipt Requested* to:

**Commission on Judicial Tenure and Discipline
Licht Judicial Complex
250 Benefit Street, Room 604
Providence, RI 02903**

(Please type or print)

1. Date of filing _____

2. Your Name: _____

Street Address _____

City, State, Zip _____

3. Telephone Number: _____

4. Judge against whom you wish to file a complaint:

Judge's full name: _____

Court _____

5. If this complaint is prepared by an attorney, or if it is being submitted upon the advice of an attorney, please state his or her name and address:

Name: _____

Street Address _____

City, State, Zip _____

6. Attach as many sheets as necessary to accurately state your complaint – noting the number of pages filed in the Verification section.

For Commission use only:

File No. _____

Date received _____ Mailed to judge _____ Mailed to members _____

Statement of Facts

Concerning Judge _____

(Please type or print)

Complainant's signature

VERIFICATION

_____ County

This page and the additional _____ page(s) were subscribed and sworn to before me by the above-named this _____ day of _____.

My commission expires: _____

Notary Public

Notary identification number: _____

Please print Notary's name