



State of Rhode Island Judiciary

Supreme Court Administrative Office of State Courts Finance and Budget Office

Coin Payment Policy and Guidelines

I. Purpose.

To establish policies and procedures for the appropriate handling and processing of coins presented in payment of financial obligations at judicial locations pursuant to G.L. 1956 §§ 8-15-9 and 8-15-4(d). The establishment of protocols for accepting payment in coins is necessary to fairly serve court users while promoting the efficient use of judicial resources in furtherance of the administration of justice.

II. Policy.

The Judiciary accepts various forms of payment including, but not limited to, cash, checks, money orders, and/or credit cards depending on the financial obligation(s) in question. Notwithstanding, the Judiciary may in its discretion refuse payment of financial obligations if/when the payor is attempting to pay in unrolled coins in excess of \$5.00 in favor of a form of payment that may be more reasonably and efficiently processed.

III. Procedures.

If/when a payor presents unrolled coins in excess of \$5.00, the payor shall be referred to a bank to have the coins either counted and converted into cash or counted and rolled into coin wrappers.

The court user presenting wrapped coins for payment shall have their name and case number written on each roll. In the event the actual wrapped amount of coin is less than the amount stated on the roll, the court user tendering the coins for payment shall be liable for the difference.

All court users presenting coins for payment should ensure they receive and retain a receipt of their payment transaction(s) for their records.

Adopted on March 26, 2025 by:

/s/ Darlene L. Walsh

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Director of Finance & Budget