

# JUDICIAL CLERKSHIPS

## RHODE ISLAND SUPREME COURT TRIAL COURT LAW CLERK DEPARTMENT CLERKSHIPS

2012-2013 TERM

Distinguished law school graduates with outstanding academic records and excellent research and writing skills are invited to apply to serve in the Rhode Island Supreme Court Law Clerk Department, which serves Rhode Island's trial courts.

**Job Description:** a department of sixteen law clerks serves the Superior, the District, and the Family Courts and the Rhode Island Traffic Tribunal. The law clerks do legal research and writing in the areas of civil, criminal, family, administrative, and zoning law. Specific duties include preparing research memoranda and writing draft decisions. Eleven law clerks are based in Providence, and five law clerks are assigned among the county courthouses and the Garrahy Judicial Complex.

**Salary and Benefits:** \$49,429 with six-month step increase (pending cost of living increase); Health, Dental, and Vision Plan; Pension

**Term:** August 27, 2012 - August 23, 2013

**Application Deadline:** Postmarked by October 14, 2011;  
letters of recommendation arriving separately will be accepted until the first business day in November

**Application Materials:**

Cover letter indicating you are applying for a **Trial Court Clerkship**

Resume

Current transcript (official or unofficial) issued by your law school; transcript can be supplemented at time of interview, if invitation extended.

Two letters of recommendation, at least one from a law school professor who can comment on your writing and academic skills

Two writing samples (one designated as primary and one as secondary), both only minimally edited, if at all

Your file will not be considered complete until we have received all the listed materials. We will notify you upon receipt of your application. It is your responsibility to verify that all materials are received by the application deadline.

You will be contacted by February 3, 2012 if you have been selected for an interview.

It is preferred but not required that application materials be sent in one mailing. Submissions by email or fax will not be accepted.

**Send application materials to**

Trial Court Law Clerk Department  
c/o Chief Justice Paul A. Suttell  
Rhode Island Supreme Court  
250 Benefit Street  
Providence, RI 02903

For additional information or questions regarding the application requirements, email [cfargnoli@courts.ri.gov](mailto:cfargnoli@courts.ri.gov)

*The Supreme Court is an equal opportunity employer and encourages all interested parties to apply*