



STATE OF RHODE ISLAND
invites applications for the position of:

**SOFTWARE SUPPORT SPECIALIST- JR.
DATABASE ADMINISTRATOR**

DEPARTMENT: JUDICIAL DEPARTMENT - CONSTITUTION
DIVISION: Supreme Court
OPENING DATE: 08/09/16
CLOSING DATE: 08/18/16 11:59 PM
SALARY: \$69,527.00 - \$79,055.00 Annually
PAY GRADE: 4433 A
JOB TYPE: LIUNA 808 (Judiciary) (51)
NAME OF BARGAINING UNIT UNION: LIUNA Local 808 (Judiciary) (51)
LOCATION: Providence
**SCHEDULED WORK DAYS:
HOURS OF WORK** Monday - Friday; 8:30 AM to 4:30 PM
WORK WEEK: Non-Standard
RESTRICTIONS/LIMITATIONS: Pending Availability of Funds
JOB NUMBER: 2710-10100-0015
CLASS DEFINITION:

ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:

The Software Support Specialist/Junior Database Administrator (DBA) / Report Writer will provide technical support and guidance in an Interactive environment with database and technical staff to ensure a high degree of collaboration in support of meeting established objectives. Functions will include but not be limited to the following: database installation and configuration, database change management, database support; building and managing complex SSRS Reports; ensuring compliance with industry standards and best practices.

Additional:

- Assist in the daily Database administration activities including monitoring, support and maintenance of SQL databases across multiple instances;
- Configure and manage database replication;
- Establish the needs of users and monitor user access and security;
- SQL Development - T-SQL, Tables, Stored Procedures, Views, and SSIS Packages;

- Create and maintain SQL Server Agent jobs;
- With Systems Admins, define backup schedules and restoration capabilities/windows of the SQL databases;
- Manage Database tables (sizing, expansion, and protection) in a SQL Server Database environment to include production, testing, and development
- With developers, (both back-end and front-end), determine data and performance needs;
- Manage the complete SSRS environment from SQL, to Report Builder, to Report Definition Language (RDL), to publishing reports
- With Business Analysts and/or End users, collect/verify requirements for new reports or enhancements to existing reports
- Design and develop complex and efficient queries and stored procedures written in T-SQL 2012 to be used to develop and deploy with SSRS 2012
- Develop and maintain simple to complex reports, that may include sub-reports and drill down capabilities and other features supported by SSRS 2012;
- Any and all related duties as may be assigned by the Director of the Judicial Technology Department or his/her designee

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

Associate's Degree (or similar education), Bachelor's Degree in computer science or related field a plus; minimum 3 years' experience deploying and supporting enterprise software solutions utilizing primarily the Microsoft SQL Server Database 2012; experience in the installation and configuration of Microsoft SQL Server product suite including such functions as monitoring, back-ups, indexing, logging, auditing required. Must have experience with service-level SQL Server security including log-ins, users, roles, encryption; strong working knowledge of SQL development, T-SQL, Stored Procedures, Views and SSIS packages; minimum 3 years' experience with creating reports and Microsoft Report Builder 3.0; experience with SQL Server 2012 Reporting Services Configuration Manager; significant use of Microsoft Excel 2010; familiarity with a Help Desk environment and an ability to troubleshoot issues along with everyday work assignments; ability to resolve performance issues, prioritize projects and manage a significant workload.

AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS:

- Reasonable Accommodations: If an applicant is unable to perform any essential job functions because of his/her disability but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall not be considered unqualified for the position.
- Medical Information: Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance with the Rules/Regulations of the Americans with Disabilities Act (ADA).

CRIMINAL CONVICTIONS: Note: All interviewees will be required to complete a Criminal Record Supplemental Questionnaire (CS-14B) at the time of the first interview or anytime thereafter. Conviction is not necessarily a bar to employment. Each case is considered on its individual merits. Per RIGL§ 28-5-6(4), "CONVICTION means, for purposes of this chapter only, any verdict or finding of guilt after a criminal trial or any plea of guilty or nolo contendere to a criminal charge."

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.apply.ri.gov>

Position #2710-10100-0015
SOFTWARE SUPPORT SPECIALIST- JR. DATABASE ADMINISTRATOR
MC

One Capitol Hill
Providence, RI 02908

questions@hr.ri.gov
