STATE OF RHODE ISLAND
invites applications for the position of:

MEDIATION COUNSELOR

DEPARTMENT:	JUDICIAL DEPARTMENT - CONSTITUTION
DIVISION:	Family Court
OPENING DATE:	07/01/15
CLOSING DATE:	07/05/15 11:59 PM
SALARY:	$42,380.00 - $48,100.00 Annually
PAY GRADE:	J320 A
JOB TYPE:	Council 94 Local 2203 (Judiciary) (37)
NAME OF BARGAINING UNIT UNION:	Council 94 Local 2203 (Judiciary) (37)
LOCATION:	Any of 4 County Locations
SCHEDULED WORK DAYS: HOURS OF WORK	Monday - Friday; 8:30 am - 4:30 pm
WORK WEEK:	Standard 40.0 Hours
RESTRICTIONS/LIMITATIONS:	Limited 6-Month Seasonal Position; No Benefits
ASSIGNMENT(S)/COMMENTS:	5 Day Internal Only Posting
JOB NUMBER:	2729-10000-0214

CLASS DEFINITION:

Responsible for conducting court-ordered investigations relating to child custody cases, adoptions, and other family court matters which may include on-site interviews with associated parties; assisting in daily calendar management, producing written records containing findings and recommendations, performing related work as required and any all duties as may be assigned by the Family Court Chief Judge or Chief of Staff.

REQUIRED QUALIFICATIONS FOR APPOINTMENT:

Such as may have been gained through possession of a Bachelor's Degree in Social Work, Criminal Justice, Psychology or any other appropriate discipline such as law enforcement or that which may have been gained through employment in a responsible position working with juveniles and parents, conducting investigations. Applicant must have knowledge of court proceedings and report writing, must be able to work within established timelines; strong written and verbal communication skills; or any combination of education or experience that shall be substantially equivalent to the above education and experience.

AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS:

- Reasonable Accommodations: If an applicant is unable to perform any essential job functions because of his/her disability but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall not be considered unqualified for the position.
- Medical Information: Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance with the Rules/Regulations of the Americans with Disabilities Act (ADA).

CRIMINAL CONVICTIONS: Note: All interviewees will be required to complete a Criminal Record Supplemental Questionnaire (CS-14B) at the time of the first interview or anytime thereafter. Conviction is not necessarily a bar to employment. Each case is considered on its individual merits. Per RIGL§ 28-5-6(4), "CONVICTION means, for purposes of this chapter only, any verdict or finding of guilt after a criminal trial or any plea of guilty or nolo contendere to a criminal charge."

APPLICATIONS MAY BE FILED ONLINE AT:
http://www.apply.ri.gov

Position #2729-10000-0214
MEDIATION COUNSELOR
MC

One Capitol Hill
Providence, RI 02908

questions@hr.ri.gov