



RHODE ISLAND JUDICIARY

Facilities, Operations, and Security

Licht Judicial Complex
2nd Floor – Room 205
250 Benefit Street
Providence, Rhode Island
(401) 222-6700

Information Regarding Court-Issued Identification Cards For Court Employees and Non-Judicial Agencies

Court identification cards may be issued to a court employee or an employee of a non-judicial agency assigned to work in one of the court facilities on a daily basis.

Requests for a court identification card must be submitted in writing by a Department Supervisor to Stephen J. Kerr at skerr@courts.ri.gov or Ladette S. Lima at llima@courts.ri.gov. The request must include the name of the employee, the department, and the employee's position and/or job title. Any person issued a court identification card will be required to sign an acceptance and acknowledgment form agreeing to its terms and limitations.

Court identification cards are issued by the Office of Facilities, Operations, and Security on Mondays through Thursdays from 9:00 a.m. to 3:00 p.m. in Room 205 on the Second Floor of the Licht Judicial Complex at the address above.

Lost identification cards must be reported both verbally and in writing *immediately* to the below address. Issuance of replacement cards are assessed a fee of ten dollars (\$10.00) payable by check or money order to "Rhode Island Judiciary."

If you have questions regarding the issuance of court identification cards, you may contact:

Stephen J. Kerr, Director of Security
Rhode Island Judiciary
Licht Judicial Complex
250 Benefit Street, Room 205
Providence, Rhode Island 02903
(401) 222-6700 telephone
skerr@courts.ri.gov



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Information Regarding Court-Issued Identification Cards For Attorneys

Court identification cards may be issued by the Office of Facilities, Operations, and Security to Rhode Island attorneys who are in good standing and admitted to the Rhode Island Bar Association.

Requests for a court identification card must be submitted in writing and shall be accompanied by a valid Rhode Island Bar Association card and current photo identification. Any attorney issued a court identification card will be required to sign an acceptance and acknowledgment form agreeing to its terms and limitations.

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