



# Supreme Court

## Clerk's Office

Licht Judicial Complex  
250 Benefit Street  
Providence, Rhode Island 02903  
[attorneyreginfo@courts.ri.gov](mailto:attorneyreginfo@courts.ri.gov)

### Annual Attorney Registration Single Payment

Article IV, Rule 1(j) requires that Rhode Island attorneys submit the annual attorney registration online using the Rhode Island Supreme Court Attorney Portal (RISCAP) but allows the manual submission of single registration fee payments for **five (5) or more attorneys** provided the payment is accompanied with this form.

Law Firm Name	
Business Address	
Business Address	
Law Firm Contact Person	
Contact Person Email	

**Registration payments are due by July 1. Payments submitted after July 1 shall include a \$125.00 late fee for each attorney.**

List each attorney for whom payment is being submitted, along with the attorney's Rhode Island Bar Number, certify the registration information which appears on RISCAP is current, and the amount being paid for each attorney's registration fee. If an attorney does not have a RISCAP account, processing of the single payment will be delayed until all attorneys listed below have a RISCAP account.

Attorney Name	Rhode Island Bar Number	Is registration information current? Yes or No	Amount of Payment for Attorney (Active \$200.00; Inactive \$50.00)

Check if continuation form is needed to list each attorney for whom payment is being submitted.

By signing below, I certify that the information which appears on RISCAP for each attorney listed above is true and accurate.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**This payment does not constitute payment of Rhode Island Bar Association dues.**

