

## Safety Features of the Building

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- ◇ On-site security and security screening with a metal detector and scanner.
- ◇ Staggered arrival and departure times will be scheduled due to restraining orders/no contact orders.
- ◇ Capitol Police are on-site.
- ◇ For security purposes, only the visiting parent and non-visiting parent are allowed on court property. If any other people attend the visit with a parent, the Capitol Police will remove them immediately.

## Reporting and Documentation

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- ◇ Documentation of parent interactions with the child(ren) is completed by the facilitators.
- ◇ Reports cannot be released to either parent or to legal counsel. Reports can only be released with a court order.

**Staff is to be treated with RESPECT. Any foul language, anger, or inappropriate comments will lead to the termination of your visit for that day.**

## Supervised Parenting Time Program

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**Chief Judge Michael B. Forte**  
**Rhode Island Family Court**

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One Dorrance Plaza  
Providence, RI 02903  
Telephone: (401) 458-5023

### **Acknowledgment:**

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## Supervised Parenting Time Program

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## Policies and Procedures



## Helpful Tips

- ◇ When visits begin, the non-visiting parent should explain to the child(ren) when and where visits will take place.
- ◇ The non-visiting parent should reassure the child(ren) of your support and encourage a pleasant visit.
- ◇ Reassure your child(ren) that a staff member is always available to ask questions.
- ◇ Toys, games, and books are provided in the visitation rooms. However, the child(ren) may bring something special from home to share with the visiting parent if desired.
- ◇ The purpose of the **Supervised Parenting Time Program** is to provide a safe environment for both parents and child(ren).
- ◇ Staff will do everything to make this time a safe and happy experience.
- ◇ Facilitators will intervene during appointments if need be to ensure the safety of the child(ren).

## Rules and Regulations

- ◇ There will be no discussion of the court action, the other parent, or other family members.
- ◇ Your child(ren) is not to be pressured into showing affection.
- ◇ There will be no “roughhousing” or tickling.
- ◇ There will be no whispering or telling secrets! Speaking in another language must be approved by staff.
- ◇ Only the parent will be part of the supervised parenting time. No other parties may attend unless agreed upon beforehand.
- ◇ The use of cell phones is prohibited. Please turn off telephones. No videos are allowed to be taken during court ordered supervised parenting time.
- ◇ There will be no cameras, videos, or tape recorders. Pictures can be taken only with the permission of the parent with whom the child lives and at the discretion of the facilitator. The facilitator will accompany the participating parent and the child(ren) to the restroom. The parent who brings the child/ren will provide items such as diapers, bottles, bags for disposal, etc.
- ◇ We ask that you bring no gifts. Exceptions are holidays and birthdays. Games, crafts, and snacks are permissible for visits.
- ◇ Passing correspondence or messages to the other parent (such as regarding court matters) through the child(ren) or facilitator is prohibited.

## Rules and Regulations, continued

- ◇ Visiting Parents: **DO NOT** make promises to your child(ren) about visits outside this program or possible future living arrangements. By not engaging in such discussions, your child(ren) will not feel disappointment or pressure.
- ◇ **ONLY** the parent with whom the child(ren) is living with is to transport the child(ren) unless other arrangements are agreed upon by both parties and/or the court.
- ◇ The parent is to cooperate with their child(ren) in tidying up the room after the visit.
- ◇ The use or suspicion of use of drugs or alcohol will end your visit.
- ◇ We allow fifteen (15) minutes for tardiness.
- ◇ Do not bring your child(ren) in if they are ill or suffering from a contagious illness (i.e., pink eye, lice, or COVID-19). Contact the Supervised Parenting Time Program office to cancel and please provide medical documentation of child(ren)’s illness. If you must cancel, please do so twenty-four (24) hours in advance at (401) 458-5023.
- ◇ The visiting parent will stay ten (10) minutes after the child(ren) leave the building. Failure to observe this policy will result in the suspension of further visits pending further order of the court and may result in intervention by law enforcement.
- ◇ There is no fee for these court ordered visits.

**If these rules are broken, that day’s visit will be terminated!**

**By Administrative Order:** If a parent misses two (2) or more appointments without justification, supervised parenting time shall be terminated until further order of the court. The aggrieved parent must petition the Chief Judge for reinstatement.