

FREQUENTLY ASKED QUESTIONS

DISTRICT COURT CIVIL

Question: I know I owe the debt, what should I do?

Answer: You should contact the plaintiff or their attorney to set up payment arrangements. If you have been served with a complaint you must still file a timely answer.

Question: What do I do if I cannot make my court date?

Answer: As the plaintiff, you are required to notify the defendant. You must notify the defendant in writing at least ten (10) days in advance of a new hearing date. You must notify the court as well. If you are the defendant, you must notify the plaintiff in writing and try to agree to a new date. If there is no agreement, you must file a motion with proper notice to the other side. If you do not receive the continuance before the hearing, or if you call on the day of the hearing, the case will proceed against you in your absence.

Question: What should I do if I am going to be late for court?

Answer: You must call the Clerk's Office as soon as possible. NO late appearance will be accepted after 8:45 a.m.

Question: Do I need an attorney?

Answer: You do not need an attorney unless you are a Corporation, LLP, or LLC. You will, however, be expected to know proper procedure for processing your case and in the courtroom. The judge is not there to assist you. If you are a Corporation, LLC, or LLP you will need to be represented by counsel. You will be responsible to know proper courtroom procedure. The Judge is not there to assist you. You can, at your own expense, hire an attorney.

Question: What do I bring to the hearing?

Answer: You will be required to bring all experts or other witnesses, documents, or other evidence pertaining to your suit to the court on that date. Failure to do so will not be grounds for a continuance.

Question: How do I get a witness to court?

Answer: If your witness will not come to court voluntarily, you can obtain a witness subpoena from the Clerk's Office. There is no fee for the subpoena, but you will have to pay a fee to the sheriff or constable to have the witness served.
