

**Rhode Island Sheriff's Department
Civil Division
670 New London Avenue
Cranston, Rhode Island 02920
(401) 275-2900**

The Sheriff's Department is a Rhode Island state agency who is authorized to serve or execute any process or writs, such as summonses and subpoenas, for people to appear in court in criminal and/or civil matters.

To follow are the service fees that the Sheriff's Department can statutorily charge:

Rhode Island Court Documents	\$45.00 (per defendant)
Out of State Court Documents	\$100.00 (per defendant)
Body Attachments	\$100.00 (per defendant)
Witness Subpoena and Subpoena Duces Tecum	\$11.00 (made of to witness)

Acceptable forms of payment are as follows, made payable to the Rhode Island Sheriff's Department:

**MONEY ORDER
BANK DRAFT
BUSINESS CHECK**

****CASH, PERSONAL CHECKS , CREDIT CARDS, OR DEBIT CARDS NOT ACCEPTED****