

**Supreme Court
No. 2014-06**

EXECUTIVE ORDER

In accordance with the authority granted to the Chief Justice of the Rhode Island Supreme Court pursuant to G.L. 1956 § 8-15-2 and in order to provide a procedure for access to electronic case files for state and federal agencies, it is hereby ordered as follows:

The following state and federal agencies are authorized for courthouse and remote access to the Rhode Island Judiciary's database, as defined in Rule 3(b) of the Rhode Island Judiciary Rules of Practice Governing Public Access to Electronic Case Information (Public Access Rules):

Department of Administration - Legal Services

Department of Children, Youth, and Families

Department of Behavioral Healthcare, Developmental Disabilities, and Hospitals

Department of Corrections

Department of Corrections - Probation/Parole

Department of Environmental Management – Division of Law Enforcement

Department of Environmental Management – Office of Legal Services

Department of Human Services - Child Support

Department of Human Services – Legal

Department of Labor and Training – Central Registry

Department of Labor and Training – Temporary Disability Insurance (TDI)

Department of Labor and Training – Workers' Compensation

Division of Motor Vehicles – Operator Control

Division of Motor Vehicles – Support Services

Federal Probation

Juvenile Probation

Office of Attorney General

Office of the Child Advocate

Operator Control

Parole Board

Rhode Island Public Defender

Sheriff's Division

Rhode Island State Police

United States District Court for the District of Rhode Island

The foregoing state and federal agencies and employees thereof are hereby authorized to register for access to electronic case information in order to assist the state and federal agency in performing its lawful function. The level of access to electronic case information shall be the same for the state and federal agency employee at the courthouse or remotely.

State and federal agencies must register for remote electronic access. Remote electronic access does not include access to sealed cases or documents or non-public case types, documents, or information as defined in the Public Access Rules except in specific circumstances as authorized by the Judiciary. Each state and federal agency shall have a contact person(s) who is authorized to submit signed Requests for Access to Case Information and Rhode Island Judiciary Data Subscription Agreements to the Judiciary for each state and federal agency employee who requires access to the Public Access Portal. The Administrative Office of

State Courts shall determine the level of access for each state and federal agency employee as well as assign a username and password.

Any state and federal agency not listed above shall petition the Court for access to electronic case information stating the reason for the request and the level of access needed for the state or federal agency to perform its lawful function.

This Executive Order shall take effect on November 5, 2014.

Entered as an Executive Order of this Court this 31st day of October, 2014.

ENTER:

By Order,

_____/s/_____
Paul A. Suttell
Chief Justice

_____/s/_____
Clerk