STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

PROVIDENCE, SC. SUPERIOR COURT

MOTION CALENDAR PROTOCOLS

RE: NON-DISPOSITIVE MOTIONS

CALLING OF THE CALENDAR

Beginning **March 1, 2017**, the **Non-Dispositive Motion Calendar** will be called on **THURSDAYS** before Justice Keough. Therefore, an electronic mail communication (email) shall be sent by counsel for at least one of the parties to provmotions@courts.ri.gov by midnight on the **Tuesday** preceding the **Thursday,** on which a motion is to be heard,

The subject line of the email in the matter shall reference the Case Number and Name (listing the Number first). In the body of the email, counsel shall indicate whether the matter is (1) Ready Hearing or Ready Subject, (2) Ready – Discovery Dispute (3) Formal or Formal Subject, (4) Formal/Subpoena of Medical Records, (5) Order to enter by agreement of the parties, (6) Continued to a specific date by agreement of the parties, or (7) Pass by agreement of the parties. If no email is received, the motion shall automatically pass.

All emails shall be copied to opposing counsel. If counsel for any party does not agree with the substance of an email sent by opposing counsel, he or she shall so indicate in an email to the above address sent by 4:00 p.m. on the **Wednesday** immediately preceding the **Thursday** on which the motion is scheduled to be heard. In such event the matter shall be considered Ready hearing.

MOTIONS INVOLVING DISCOVERY DISPUTES

The parties shall in good faith try to resolve discovery disputes prior to filing motions for more responsive answers or motions to strike or similar motions involving specific disputes about Interrogatories, Requests for Admission, or Motions to Produce. If agreement cannot be reached, the motion must identify the specific item in dispute of discovery referring to the number in the discovery request and the moving party in its motion must state with specificity the basis for its request. If the non-moving party objects, then it must state its reasons in the objection with the same specificity.

HEARING OF NON-DISPOSITIVE MOTIONS

1. All matters designated **Formal and Formal/Subpoena of Medical Records** shall be heard at **9:30 a.m. on Thursday**.

2. All matters designated **Ready Hearing or Ready Subject** shall be heard at **11:00 a.m. on Thursday**.
3. All matters designated **Ready – Discovery Dispute** shall be heard at **2:00 p.m. on Thursday**.

BY ORDER OF:

Maureen B. Keough, Associate Justice

DATED: January 20, 2017