

**RHODE ISLAND SUPERIOR COURT**  
**KENT, NEWPORT AND WASHINGTON COUNTY SCHEDULING PROTOCOLS**

***FOR ALL KENT, NEWPORT AND WASHINGTON COUNTY MATTERS***

In our continuous efforts to limit the number of individuals in our courthouses at any given time in accordance with Supreme Court Executive Order 2020-12 and Superior Court Administrative Order 2020-06, please be advised that you must be scheduled for an allotted hour of the day for any matter for which you were previously scheduled for the month of June, 2020.

All scheduled matters will take place at the Noel Judicial Complex, Superior Court, 4<sup>th</sup> Floor, through September 7, 2020.

**COURTROOM 4F – KENT AND HABEAS MATTERS**

Counsel and pro-se litigants who received prior notice of a scheduled court date in June, 2020 for the above-named calendar and who still require an in-person hearing must send a request to the following email address: [dkeegan@courts.ri.gov](mailto:dkeegan@courts.ri.gov).

Any such requests must be made at least one day in advance of your scheduled court date in consultation with opposing counsel and must contain the following information:

- Name and email address of all counsel who are required for the conference
- Case name and number
- The calendar to which it is assigned
- Time of day requested

You will receive an email confirmation from the clerk once the case has been assigned to an allotted hour.

Conferences **MUST** be scheduled in advance. Failure to do so will result in the matter being reassigned to the next available court date and time.

All notices for future court dates will include a specific hour of the day.

**COURTROOM 4C - NEWPORT AND WASHINGTON COUNTY MATTERS**

All matters previously scheduled in Newport and Washington Superior Courts for dates in June, 2020 have been rescheduled for the weeks of September 7, 14 and 21. If an attorney requires

that a matter be heard earlier, the attorney must contact John Graziano ([jgraziano@courts.ri.gov](mailto:jgraziano@courts.ri.gov)) for Newport matters and Danielle Keegan ([dkeegan@courts.ri.gov](mailto:dkeegan@courts.ri.gov)) for Washington matters. The email must include a case number, short description of the case, and the basis for request.

DATED: May 28, 2020

/s/

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Nancy Striuli  
Clerk of Court, Kent County Superior Court

/s/

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John V. Graziano  
Clerk of Court, Newport County Superior Court

/s/

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Danielle Keegan  
Clerk of Court, Washington County Superior Court