

RHODE ISLAND FAMILY COURT
ADMINISTRATIVE ORDER 99-5

RE: SERVICE AND FILING OF PLEADINGS AND
OTHER PAGES BY FACSIMILE TRANSMISSION

In addition to the prescribed methods of service and proof of service described in Rule 5 of the Rules of Procedure for Domestic Relations, service upon the attorney of record, or if appropriate, to a party who has entered his or her appearance pro se, may be made by facsimile transmission of the signed pleading(s) at his or her last known facsimile number. Proof of service by facsimile transmission may also be made by a facsimile transmission report evidencing the recipient's facsimile number, and the date and time of the transmittal.

Pleadings and other documents transmitted between counsel by facsimile transmission, containing the signatures of counsel and/or the parties, shall be accepted for filing in the court as original documents.

Consistent with Rule 5, all pleadings subsequent to the original summons and complaint which are required to be filed with the court may be filed by facsimile transmission to the clerk's office within three days of transmission to opposing counsel or to a party.

The facsimile transmission numbers for the clerks' offices are as follows:

Providence County Domestic Clerk's Office	458-3130
Kent County Domestic Clerk's Office	823-4973
Washington County Domestic Clerk's Office	789-7204
Newport County Domestic Clerk's Office	848-5185

This procedure shall be effective November 2, 1999.

Jeremiah S. Jeremiah, Jr.
Chief Judge