

STATE OF RHODE ISLAND

DISTRICT COURT

CIVIL ADMINISTRATIVE ORDER 2026-03

In Re: ADDRESS VERIFICATION NOTIFICATIONS

This Administrative Order rescinds and replaces Administrative Order 2022-04.

All requests for hearings which require a hearing notice to be generated and mailed by the clerk's office, must be accompanied by an address verification form if one (1) year has lapsed since the last court date or the initial filing.

The address verification form is located on the Judiciary's website www.courts.ri.gov under District Court forms. **This ONLY applies to matters where the non-moving party is pro se.**

Entered as an Order of this Court on this 3rd day of March 2026.

Enter:

By Order:

/s/

/s/

Jeanne E. LaFazia
Chief Judge

Jamie Hainsworth
Administrator